

**MINUTES OF REGULAR MEETING OF THE  
PRINCETON MUNICIPAL AIRPORT ADVISORY BOARD  
MONDAY, SEPTEMBER 11, 2023**

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**MEMBERS PRESENT:** Gene Stoeckel, Jack Edmonds, John Sautter,

**MEMBERS ABSENT:** Troy Minske

**OTHERS PRESENT:** Lisa Fobbe

Michele McPherson, City Administrator; John Glesne (via Teams) and Andrew Zielike, KLJ Engineering

**CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chair Stoeckel called the meeting to order at 5:33 pm and lead those present in the Pledge of Allegiance.

**AGENDA ADDITIONS/DELETIONS:**

The agenda was accepted as presented by consensus.

**APPROVAL OF JULY 6, 2023 MEETING MINUTES:**

Motion by Edmonds, seconded by Sautter to approve the July 6, 2023 meeting minutes as presented.

Motion carried.

**OLD BUSINESS:**

*Kruse Access Agreement*

There has been no new information since the submission of an updated agreement by Mr. Moriarty.

*Flight Service Station*

No new information has been submitted. However, a permit to bore internet across the airport property was received, reviewed, modified, and approved. The application was attached.

Zielike noted that all of the equipment to complete the boring work was kept outside of the safety zone.

**NEW BUSINESS:**

Destination

This item was delayed to the next meeting as it was a request from Board Member Minske.

Engineer's Report:

Glesne reviewed the July and August reports:

- Runway reconstruction (construction) – final payment was issued and the grant closed on August 1, 2023.
- Taxiway reconstruction (construction) – no change from previous reports.
- The Beacon Replacement – final walkthrough inspection conducted on July 6, 2023. The contractor intends to return mid-September to reseed the disturbed areas. Final payment will be recommended once all of the punch list items are completed.
- The Targeted Planning Study and ALP Update is proceeding. The City sent a letter to FAA and MNDOT indicating their preference for the East Side alternative.

There was discussion regarding the need to submit the cultural report to the MN State Historic Preservation Office.

Zielike noted that while the site is not being disturbed, submission of the cultural report is one of the boxes required to be checked for the FAA.

There was also discussion regarding reservation of mineral rights. McPherson noted that any land transaction with mineral rights reserved to the State of Minnesota would state such. When selling tax forfeited property, the State routinely reserves the mineral rights unto itself.

Glesne noted that the CIP was adjusted to move the realignment to Taxiway B out to a later year since it was reconstructed in 2013 with a useful life of 20 years. It would be unlikely that the FAA would approve its reconstruction/realignment prior to that 20 year timeframe.

Manager's Report:

McPherson reviewed the year to date budget numbers.

**ADJOURNMENT:**

Motion by Edmonds, seconded by Sautter to adjourn. Motion carried and the meeting adjourned at 6:26 pm.

Respectfully submitted,

*Michele McPherson*

Michele McPherson  
City Administrator/Airport Manager